

the Ecology Learning Center

Board Agenda

Date: April 14, 2025	Time: 6:00 - 8:00 p.m.	Location: Ecology Learning Center 230 Main Street, Unity, ME
To join the video meeting, click this link: https://meet.google.com/gwx-nuev-vfv 678-331-7343 PIN: 757 747 692#	<h3>Overview, reminders, and expectations of one another:</h3> <ul style="list-style-type: none">Mission Moment - <i>our guest speaker describes an example of our mission's impact on a student (or students) that reminds us of why the work of the Ecology Learning Center is so important. Helping us (on the Board) understand the real-world impacts is so important!</i>Consent Agenda - <i>board members come prepared to approve past minutes and committee reports placed on the consent agenda that don't require further board discussion or action. We make time for questions about reports submitted but if it becomes clear that more discussion (beyond a few clarifying questions) is needed, a report will be moved off of the consent agenda into the regular agenda.</i>Committee Reports - <i>Committee Chairs please submit a short, written summary of any information that the full Board needs to understand your work since the last Board meeting. Please clearly (and separately) in writing identify any requested Board action as well as the thinking that went into this request, being careful to include all relevant information (whether it supports your requested action or not). This format for requested Board action will be our Structured Proposal format. At the meeting, please confine your verbal presentation (if you need to make one) to answering board member's questions about your written report and Structured Proposal, if applicable.</i>Discussion - <i>we strive for focused and collegial dialogue relevant to the agenda item before us. To help us make the most of our time & encourage creative thought, any board member is welcome to submit a Structured Proposal for Board consideration at least 1 wk. in advance of our meeting. As described in our Bylaws, we will follow Roberta's Rules for meeting management and discussions. Our Executive Session protocol is here.</i>Closing - <i>we review our work together and consider ways that we might improve.</i>	
<h3>Most important outcomes for this meeting (in order of importance):</h3> <p>1. Financial and Strategic Discussion</p> <p><i>NOTE - If time does not permit us to reach each of these outcomes, we will remove the lowest ranked priorities, as necessary, to conclude our meeting by 8:00 p.m.</i></p>		
6:00 - 6:05	Welcome to guests, public comments, Circle of Gratitude	

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6:05 - 6:10	Mission Moment: Katia Johnstone (Community Engagement Coordinator, Registrar)
6:10-6:15	Consent Agenda <ul style="list-style-type: none">• Minutes: 3/17 Board Meeting Minutes• Executive Director's Report (see "Exec. Director" below)• Governance Committee (see "Committee Reports" below)• March Treasury Report (see "Committee Reports" below)• Wellness Committee (see "Committee Reports" below)• Dropout Prevention Committee (see "Committee Reports" below) <p>Regular Reports requiring no board action</p>
6:15-6:20	Consent Items for Further Discussion / Structured Proposals <ul style="list-style-type: none">• [Insert structured proposals here.] <p>If you know ahead of time that you require action beyond simple consent, please do so in writing separately from your regular report using the Structured Proposal format. Then link your proposal above.</p>
6:20-7:30	Financial and Strategic Discussion <ul style="list-style-type: none">• FY2026 pre-budget presentation, Q&A (Finance Committee) (15 mins.).• Where do we stand financially? What trends do we notice? See Finance Committee Report.• Report-Outs on action items (see list at bottom of Board Fundraising Ideas).• Where do we want to be in 3 years? In light of current or anticipated challenges, what adjustments might we make? See Strategic Plan Narrative and Strategic Plan Spreadsheet.• What are our action items for the next month?• Follow-Up on Cliff email discussion: Any questions, concerns, or thoughts to share in person?
7:30-7:35	Q3 Grants Update <ul style="list-style-type: none">• Q3 Grants Report
7:35-7:50	Executive Director Update <ul style="list-style-type: none">• Brief follow-up on academic data. See data here.• Self-Evaluation for AY25 (see "Exec. Director" below)
7:50 - 7:55	Wrap-Up <ul style="list-style-type: none">• Closing thoughts, temperature check, adjourn
Resources	

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<u>Exec.</u> <u>Director</u> ED Report Academic Data School Leader Self-Evaluation n	<u>Committee Reports</u> Governance <ul style="list-style-type: none">• GC Report 4/9/25• ELC ACAD: Hazing (2nd review)• ELC DN School Properties Disposition (1st Review) Finance <ul style="list-style-type: none">• March Treasury Report• Budget Modeling Tool Dropout Prevention Facilities Wellness <ul style="list-style-type: none">• Wellness Committee Report 2/10/2025 - Google Docs Academic Excellence	<u>Officer's Reports</u> Treasurer: Finance Committee Report <u>Notes:</u> Next board meeting is Monday, 5/19. Graduation: Thursday, June 5, 5:00pm
Standard Motion to enter Executive Session "I move that we enter Executive Session per 1 M.R.S.A.*405.6.A to discuss sensitive {negotiation, personnel, etc.} matters."		